



崑山杜克大學

Student Worker Job Description

Student Job Title: Student Research Assistant for Chinese Adoptee Resource Website

Number of Students to Hire: 3-4

Stipend: 35 rmb/hour

Reports to (Name and Job Title): Yuechi Kelly, Lecturer of English for Academic Purposes

Hi! My name is Yuechi 岳驰. Besides my role as an EAP teacher here at DKU, I'm a Chinese American adoptee, born in China and adopted to the United States. I am seeking **compassionate, communicative, and reliable** students who are dedicated to learning about, engaging with, and serving the **Chinese international adoptee community**.

Together, we will learn about Chinese international adoption from a variety of different lenses – social, political, historical, personal, emotional and beyond – to deepen our collective understanding of the topic. Then, we will leverage our skills as a team to **create a comprehensive website of resources** that can help Chinese international adoptees not only become more familiar with China, but also confidently navigate returning to China for short and long-term stays.

This is a collaborative project, bringing together people with skills in language teaching, website and computational design, media creation, and more. Thanks for your interest!

Key Responsibilities:

- Read, watch, and **engage critically with academic and non-academic content about Chinese adoption**. Be ready to discuss content as a team. For the first few months, we will essentially be a “Chinese International Adoption 101” discussion group.
- **Attend team meetings** that will be held on average at least 1-2 times per month.
- **Conduct in-depth interviews and surveys** of Chinese international adoptees about what they would like to see in a resource website.
- **Create resources** tailored to adoptee interests. Such resources may include:
 - Mandarin and Cantonese language modules/videos
 - How-to guides for platforms like Taobao, WeChat, RedBook 小红书
 - Chinese cooking recipes
 - China travel guides
- **Collect and interpret adoptees’ feedback** about these resources.
- **Design and maintain** the resource website.
- **Develop protocol for UX (user experience) testing** of the website.
- **Other relevant tasks** that help serve the mission of the project, as determined through discussion with supervisor.

Requirements:

- **Deep interest in learning about** Chinese international adoption.
- **Cultural sensitivity and open-mindedness.** It is crucial that you are willing to engage critically with the topic of adoption as it pertains to systems of power and privilege, which may require considering perspectives that are possibly new or even uncomfortable at times.
- Ability to **work independently and as part of a team.**
- **Consistent, reliable communicator** who can meet deadlines and communicate in a timely manner to make workload adjustments as needed.
- **Native-level proficiency in Mandarin, Cantonese, and/or other Chinese dialects** is desired, but not required. The hope is to create language modules that include at least both Mandarin and Cantonese languages.
- Experience with **website design, videography/vlogging, social media** on Chinese or Western platforms, and/or **graphic design** is highly sought.
- **Being a Chinese international adoptee, or having familiarity with the Chinese international adoptee population,** is an asset for community engagement, but it is not required. It is also not the sole criterion on which applicants will be evaluated.
- Students of **all majors are welcome to apply.** This may be of particular interest to those studying Cultures and Societies, Arts and Media, Computation and Design, Humanities, and Global China Studies.

Benefits to You:

- Learn about Chinese international adoption and how to **engage with a community** that you may or may not belong to in a culturally sensitive way.
- Enhance **qualitative research** skills.
- Build a **portfolio** that includes language teaching lessons, social media campaigns, and/or website and graphic design projects.
- Be part of a **close-knit team** dedicated to making a **tangible impact.**

Expected Working Hours: 4-8 hours per month (negotiable).

How to Apply: Please email your resume (1-3 pages) and a brief statement (between 250-500 words) indicating what makes you a strong candidate for the position to Yuechi Kelly at m.kelly@dukekunshan.edu.cn. Application deadline is rolling, meaning applications will be accepted until positions are filled.

This project is funded in part by the [Center for the Study of Contemporary China's Community Service Project 2-year grant](#). Therefore, if you are interested in joining the team for 1 or 2 years, please note that in your application. Be realistic in how much you can commit. At this point, you are just indicating interest, rather than a binding commitment. Applications from seniors and others who can join for only 1 semester are still very welcome to apply.